

# SPSS RESULTS WRITING TEMPLATES (2026 EDITION)

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## INTRODUCTION: How to Use These Templates

Writing SPSS results in a dissertation can feel overwhelming, especially when you are facing multiple tables, statistics and technical values. This PDF provides simple, examiner-friendly templates for presenting SPSS results in Chapter 4 of your dissertation.

Each template shows:

- What to report
- How much detail is needed
- Correct APA/UK formatting
- A ready-to-use example paragraph
- Clean table formats you can copy

Use these templates exactly as they are, replacing the numbers with your own SPSS output.

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## SECTION 1 — DESCRIPTIVE STATISTICS TEMPLATE

### When to Use

For summarising your variables before conducting inferential tests (t-tests, ANOVA, correlation, regression).

### What to Report

- Sample size
  - Mean (M)
  - Standard deviation (SD)
  - Range (optional)
  - Group summaries if comparing groups
-

## Template Paragraph

“A total of [N] participants completed the study. Scores on [variable name] showed a [low/moderate/high] average level (M = [value], SD = [value]). Visual inspection of the distribution indicated no extreme outliers, and values fell within an acceptable range for further analysis.”

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## Example (Filled In)

“A total of 82 participants completed the study. Satisfaction scores showed a moderate mean level (M = 3.42, SD = 0.71). No extreme outliers were identified.”

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## Table Template

Variable	N	Mean (M)	Std. Deviation (SD)
Satisfaction Score	82	3.42	0.71
Stress Score	82	36.80	7.10

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# SECTION 2 — INDEPENDENT SAMPLES T-TEST TEMPLATE

## When to Use

Comparing **two independent groups** (e.g., male vs female, control vs experimental).

## What to Report

- Means & SDs for each group
  - t-value
  - Degrees of freedom (df)
  - p-value
  - Effect size (Cohen’s d)
- 

## Template Paragraph

“An independent samples t-test was conducted to compare [outcome variable] between [Group 1] and [Group 2]. Results showed [no/significant] difference between groups,  $t(df) = [t-value]$ ,  $p = [p-value]$ , with a [small/medium/large] effect size ( $d = [value]$ ).”

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### Example (Filled In)

“An independent samples t-test was conducted to compare exam scores between males and females. Results showed no significant difference,  $t(78) = 1.12$ ,  $p = .27$ , with a small effect size ( $d = 0.25$ ).”

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### Table Template

Group	N	Mean	SD
Male	41	72.4	6.2
Female	39	73.9	5.8

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## SECTION 3 — PAIRED SAMPLES T-TEST TEMPLATE

### When to Use

Comparing the same participants **before and after** an intervention (pre-test vs post-test).

### What to Report

- Means & SDs
  - t-value
  - df
  - p-value
  - Effect size (Cohen’s  $d$ )
- 

### Template Paragraph

“A paired samples t-test examined changes in **[variable]** before and after **[intervention]**. Results showed that scores were significantly **[higher/lower]** after the intervention,  $t(\text{df}) = \text{[value]}$ ,  $p = \text{[value]}$ , with a **[small/medium/large]** effect size ( $d = \text{[value]}$ ).”

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### Example (Filled In)

“A paired samples t-test indicated a significant reduction in stress after the workshop,  $t(79) = 5.92$ ,  $p < .001$ , with a medium–large effect ( $d = 0.66$ ).”

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## Table Template

Time Point	Mean	SD
Pre-Workshop	36.8	7.1
Post-Workshop	29.4	6.3

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# SECTION 4 — ONE-WAY ANOVA TEMPLATE

## When to Use

Comparing **three or more groups** (e.g., departments, grade levels, job roles).

## What to Report

- F-value
- df (between, within)
- p-value
- Post-hoc results if significant
- Effect size ( $\eta^2$ )

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## Template Paragraph

“A one-way ANOVA tested differences in **[variable]** across **[number]** groups. Results showed a **[significant/non-significant]** group effect,  $F([\text{df1}], [\text{df2}]) = [\text{value}]$ ,  $p = [\text{value}]$ ,  $\eta^2 = [\text{value}]$ . Post-hoc **[Tukey/Bonferroni]** tests indicated that **[Group X]** scored significantly **[higher/lower]** than **[Group Y]**, while other differences were not significant.”

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## Example (Filled In)

“A one-way ANOVA found a significant difference in satisfaction across the three departments,  $F(2, 87) = 4.12$ ,  $p = .019$ ,  $\eta^2 = .09$ . Post-hoc Tukey tests showed that Department A scored significantly higher than Department C.”

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# SECTION 5 — CORRELATION TEMPLATE

## When to Use

To analyse the **relationship between two variables**.

## What to Report

- r-value
  - df
  - p-value
  - Direction & strength of relationship
- 

## Template Paragraph

“A Pearson correlation examined the relationship between **[Variable 1]** and **[Variable 2]**. Results showed a **[weak/moderate/strong]**, **[positive/negative]** association,  $r(df) = [value]$ ,  $p = [value]$ , indicating that **[interpretation]**.”

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## Example (Filled In)

“There was a significant positive correlation between study hours and exam scores,  $r(78) = .46$ ,  $p < .001$ , indicating that students who studied more tended to achieve higher marks.”

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# SECTION 6 — REGRESSION TEMPLATE (SIMPLE & MULTIPLE)

## A. Simple Linear Regression Template

### Template Paragraph

“A simple linear regression assessed whether **[Predictor]** predicted **[Outcome]**. The model was significant,  $F(df) = [value]$ ,  $p = [value]$ . **[Predictor]** significantly predicted **[Outcome]**,  $\beta = [value]$ ,  $t(df) = [value]$ ,  $p = [value]$ , explaining **[value]**% of variance ( $R^2 = [value]$ ).”

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### Example (Filled In)

“Study hours significantly predicted exam score,  $\beta = .46$ ,  $t(78) = 4.72$ ,  $p < .001$ , explaining 21% of variance ( $R^2 = .21$ ).”

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## B. Multiple Regression Template

### Template Paragraph

“A multiple regression examined whether **[Predictors]** predicted **[Outcome]**. The overall model was significant,  $F([\text{df}]) = [\text{value}]$ ,  $p < [\text{value}]$ , explaining **[value]**% of variance. **[Predictor 1]** was a significant predictor ( $\beta = [\text{value}]$ ,  $p = [\text{value}]$ ), whereas **[Predictor 2]** was not ( $\beta = [\text{value}]$ ,  $p = [\text{value}]$ ).”

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### Example (Filled In)

“The model predicting exam performance from study hours, attendance and motivation was significant,  $F(3, 76) = 12.41$ ,  $p < .001$ , explaining 33% of variance. Study hours and motivation were significant predictors; attendance was not.”

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## SECTION 7 — REPORTING NON-SIGNIFICANT RESULTS

### Template Paragraph

“The analysis found no significant association between **[Variable 1]** and **[Variable 2]**,  $r([\text{df}]) = [\text{value}]$ ,  $p = [\text{value}]$ . Although not statistically significant, the result suggests that **[brief, neutral interpretation]**.”

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### Example

“There was no significant association between stress and attendance,  $r(78) = .11$ ,  $p = .29$ .”

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## SECTION 8 — CHAPTER 4 MINI-TEMPLATE (FULL WRITE-UP)

Use when writing full results paragraphs.

### **Template Paragraph**

“The aim of this section was to examine **[research question]**. Descriptive statistics indicated that **[summary]**. An **[test]** showed that **[statistical outcome]**,  $t/F/r(df) = [value]$ ,  $p = [value]$ , with a **[effect size]**. These results suggest that **[brief interpretation connecting back to research question]**.”

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## **SECTION 9 — CHECKLIST FOR SPSS RESULTS WRITING**

Before submitting, ensure that:

- ✓ You have reported means, SDs and sample size
  - ✓ All inferential results include exact p-values
  - ✓ You included effect sizes (d, r,  $\eta^2$ ,  $R^2$ )
  - ✓ You did NOT paste raw SPSS output
  - ✓ Tables are clean and properly labelled
  - ✓ Results align with your methodology and research questions
  - ✓ Interpretation is concise and objective
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## **SECTION 10 — ABOUT THIS GUIDE**

Created by academic consultants specialising in quantitative data analysis for undergraduate, Masters and PhD dissertations across UK universities.  
Reviewed by UK-qualified academic editors.

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**END OF PDF CONTENT**